

ELAC

English Learners Advisory Committee

School: César Chávez Elementary

Date:	Time:	# of Parents:
Tuesday, January 4, 2022	6:00pm – 7:00pm	2
Zoom Link:		

APPROVED AGENDA	
1	Welcome and Introductions
2	Public Comments
3	Approval of the Minutes 10/5/2021
4	Importance of Attendance
5	School Needs Assessment Explanation
6	School Needs Assessment Discussion
7	Adjournment

AGENDA ITEM DISCUSSIONS & ACTIONS		Presented by:
1	<p>Welcome and Introductions: Veronica went over agenda and had everyone introduce themselves. Our icebreaker question was what is a goal you have for the new year?</p>	Sra. Dunn
3	<p>Approval of the Minutes – all agreed</p>	Participants
4	<p>Importance of Attendance: Veronica explained that students who miss 10% of the 180 school days are considered chronically absent. They are also a risk for academic difficulties. Teachers are trying to offer time to students who miss to catch up. Covid quarantines or symptoms will not count towards truancy. Extensive absences will be considered on a case-by-case basis. If parents know their student will miss 3 days of school, they can request independent studies for that time. Sickness is an excused absence; only unexcused absences will count toward truancy. Regular illness is one category; Covid is separate. Independent studies for students who are quarantined or exposed. Right now, DJUSD and Yolo County require 10 day quarantine for Covid. Question: what % of students are over 10%? Veronica explained that it is hard to get that information since there are several different categories for absences, all of which are considered on a case-by-case basis: 1) 3 unexcused/unverified absences are followed up by the office. Over 5 unverified absences are considered level 1 truancy and parents are sent a letter, which goes to the county as well.</p>	Sra. Dunn

	<p>2) Illness – there are protocols in place for student who are sick, including Covid.</p> <p>3) Short-term independent studies: 3 – 10 days usually for travel.</p> <p>Question: at the start of the school year, we didn't have protocols in place. Now can we go back and change some of these (covid related) absences, perhaps through an audit? Veronica didn't think so, since they are determined on a case-by-case basis.</p>	
5	<p>School Needs Assessment Explanation and Discussion:</p> <p>Ann explained that the information from the needs assessment helps the ELAC advise the Site Council before they make decisions on the SIPSA. EL parents are encouraged to share what's going well and what need work in their child's classroom, EL program and the school in general. Veronica shared an example from last year's needs assessment: ELs and reclassified EL students needed more support in math; the SIPSA money paid for a para professional position to support these students. In addition, parents expressed a need for parent outreach. These expressed needs resulted in Maria Jose Berenguer joining the EL department, in addition to her reading support position. A third need identified last year was afterschool academic support instead of pull-out. The new afterschool homework club at CCE addresses this need. Priority is given the EL students; the club supports 4th – 6th graders, providing daily practice, study time, and immediate feedback for their work.</p> <p>One need already addressed this year is writing: parents want support for their students in writing. Veronica will be taking data to the Site Council including the number of students in music, homework club, running club, math groups, etc.</p> <p>Questions:</p> <ol style="list-style-type: none"> 1) Can we do multiple choice answers on the needs assessment questionnaire? 2) Can we do a short (30 second – 1 minute video) on the importance of attendance? <p>Ann will take these questions to the EL specialist meeting and to DELAC and report back to ELAC.</p>	Ann Buggy and participants
7	<p>Adjournment: We said goodnight and Sra. Dunn ended the meeting.</p>	Sra. Dunn

LEGAL REQUIREMENTS: (Items to be discussed – enter meeting dates)			
ELAC Committee Roles & Responsibilities	10/5/21	English Learners Program, Waivers & Resources	10/5/22
Importance of Attendance	1/4/22	EL Master Plan	4/5/22
Annual Language Census	4/5/22	English Learners' School Needs Assessment	1/4/22

ATENDANCE:		Check All That Apply		
NAME:	DELAC REP	PARENT	STAFF	PUBLIC
Guillermo Garcia Zamora	X	X		
Gabriela Lorenzo		X		
Veronica Dunn			X	
Maria Jose Berenguer			X	
Ann Durant-Buggy			X	